

Staff/Leader In Me Meeting Minutes

Monday, November 30th

3:30 PM - 5:00 PM

Dress Code

Please dress professionally when meeting with students in Google Meets.

Hot Spots

Hot spots are limited and must go to families who have NO Internet access.

SafeSchools Training Reflection Sheet

Teachers need to submit a [reflection sheet](#) for their SafeSchools training to Shawn McMeekan. This is part of our District Provided Professional Development. Please make a copy of the reflection sheet before you begin typing on it.

IRIP Compensation

Grades 1-3 teachers need to update their spreadsheet for IRIP compensation as soon as possible to get compensation. Remember to delete the rows for students who did NOT need an IRIP. Please let Shawn know once you've updated your spreadsheet.

Parent/Teacher Conferences

Please indicate whether your conference was held as a Google Meet in row F.

So far our participation percentage is 90%!

Attendance Updates

We only need one contact for Monday and Tuesday this week.

Please record contacts made by people other than yourself. That makes Courtney's job easier.

[Virtual Teaching Tips & Tricks](#)

Click on the link above to contribute tips & tricks you have found helpful as you deliver instruction virtually. Let's learn from one another!!

Lighthouse Team Meeting

We reviewed each Action Team's Action Plan. As we update the Action Plan, we've agreed to highlight completed action steps and place new/current action steps at the top of the Action Plan so they are easy to find. Likewise, we will place new Notes/Overviews at the top.

Here are listed new action steps for each Action Team:

Community Events Team

We still want to do Breakfast with Santa Culvers-style. They pick up breakfast and craft or two. They greet Santa. Santa will record a book reading to place on Facebook.

We would like Susan to record a reading of The Polar Express for 12/18. Can we send home a hot cocoa packet and candy cane with each student during packet pick up on 12/11?

Student Lighthouse Team

Kate Appel will pass along information from Jeter's Leaders to Holly/Macias. Laning/Ritter will create a page on the CCC for the Student Lighthouse Team. The team will create a Student Lighthouse Team and meet virtually.

Communications Team

Allison will ask James if he'd be interested and have the time to do video announcements virtually with Loom or Google Meet. Shawn will share a list of math WIG meeters each week with Laning/Ritter/Knieling.

Sharpen the Saw Team

Secret Inspiring PenPals - The team will arrange for this.

School Events Team

-celebrate Monthly Habit Awards December #1 (moved to all virtual) change of certificate to digital ONLY
-teachers will share these with students digitally.

School Culture Team

We're going to add a page for Leader in Me on the CCC for multiple purposes.

Academics Team

Come up with a list of virtual student leadership roles and share with staff. Identify one thing/tab that we can do, not necessarily document, virtually for our Leadership Notebooks.

Parent Lighthouse Team

Cyndie will provide Laning with parent support LIM material for the LIM page on the CCC.

Cyndie will speak with McMeekan, Lamp, Bellen, Nickelson about a night to hold a Tech Night for parents interested in getting Tech Support.

Cyndie will speak with Val, Whitney, and Amy Vliek about a night to hold a LIM Night for parents interested in learning more about the 7 Habits at Home.