

## Staff Meeting Agenda 4.19.21

### **Announcements**

Congratulations to Jenna Lyddon for being hired to teach fourth grade for us next year!

A Shoutpoint went out last Thursday telling parents about summer school. Summer Success Camp will have two 4-week sessions. Each session will include special events to encourage attendance. An invitation also went out to Class Dojo. Courtney shared a link you can put in any other forms of communication you may use (SeeSaw, Remind, etc...). More information will be shared during the next staff meeting.

Administrative Assistant's Day is this Wednesday, April 21st.

### **The Basic 5 of Student Engagement**

For many and various reasons, our students require less behavior intervention on Fridays. How can we make Monday through Thursday more like Friday?

Our students need to review behavior expectations continuously and constantly.

Students have difficulty staying engaged in the afternoon. It is very important to do everything we can to encourage our students to engage in instruction, especially in the afternoons. Paying attention to the following will encourage engagement:

Ratio of Interactions (Positive to Negative)  
Opportunities to Respond  
Disruptions  
Time on Task  
Alignment with Expectations

Shawn and Courtney can review these with anyone who may need to be reminded how to improve these areas.

### **Action Team Time**

#### Student Lighthouse

Planned and set up the next meet- in person and virtually. Ordered posterboard

#### Communications

Celebration ideas:

-Classes that met their March WIG for Specials

- GOTR Update/Pictures(Kate, Madelyn and McKenzie)
- Math WIG Update (Shawn)
- Art Projects(Julia and Kelsey)
- Intern Celebration for their last week of the semester( send for week for 4/26) (Laning)
- Mileage Club (Tatum) send for week of 4/26

Video Announcements: Make a plan for them to go out next week. Will have time tonight to work on them.

(Can they get a dedicated time to do it? 9-9:30 one day a week)

### School Events

- Discussed May's habit assembly
- updated action steps
- went over April roles

### School Culture

Continue to update Staff WIG display in hallway

Working on Semester 2 Math WIG Construction Cone display for office/hallway windows to match the digital one on the CCC.

### Academics

The team has coordinated grade level ideas for testing; Cathy-K and 1st; Kim-2nd; Crystal-3rd; Sherria-4th & 5th. Make available for each grade level.

### Parent Lighthouse

7 habits class cancelled per Mrs. Vliek. She will meet 1:1 with 1 parent. Mrs. Moore will offer family night for the other 2 families. See Mrs. Wilken's for pizza.

Mrs. Eckles is working on a book study but may coordinate with Literacy night with Mrs. Appel.

Cyndie would like to get trained to teach the parent class. Barriers: time

### **Lighthouse Team**

Courtney will find time that Travis and James can meet together to create announcements each week.

Literacy Night was moved to May 12th and will be outside. Allison will initiate a T-shirt order.

The Sharpen the Saw Action Team might put a weekly interactive conversation on our Facebook group page. Other ideas include Post-It Tag, interactive bulletin boards, coffee morning, etc...

We would like the newer murals outside the office to stay if possible.

Cyndie would like to be trained in 7 Habits of Effective Families so she can do the trainings.