

# 110722 Staff Lighthouse Team Minutes

Agenda Items	Notes
Review Year Long Plan  Action Team Agendas	<p>The team reviewed our <a href="#">Year Long Plan</a> and updated it.</p> <ul style="list-style-type: none"><li>● We hope to have all of our school-wide Student Leadership Teams up and running by 2/17.</li><li>● Kelly McVerry will offer another training on the following practices. We hope all staff will have these up and running by 3/6.<ul style="list-style-type: none"><li>○ Leadership Portfolios</li><li>○ Staff Personal Mission Statements</li><li>○ Student Personal Mission Statements</li><li>○ Staff Personal WIGs</li></ul></li><li>● Kelly McVerry will provide training on the quality tools during PLC. We hope all staff will have these posted by 3/6.</li></ul> <p>Then the team created agendas for the Action Team work scheduled for next Monday:</p> <p><a href="#">Academics</a></p> <ul style="list-style-type: none"><li>● Assign fidelity check of leadership portfolios</li><li>● Leader in Me Training<ul style="list-style-type: none"><li>○ Leadership Notebook</li><li>○ Staff Personal Mission Statement</li><li>○ Student Personal Mission Statement</li></ul></li><li>● Leadership Notebook Sample in Workroom</li></ul> <p><a href="#">Communications</a></p> <ul style="list-style-type: none"><li>● Announcements</li><li>● Class Mission Statements on Websites</li><li>● Pictures of Habit Displays</li><li>● Review Photo folders</li><li>● Review school website and compile list of teachers who need to update their biographies.</li></ul> <p><a href="#">Parent Engagement</a></p> <ul style="list-style-type: none"><li>● Popcorn</li><li>● Colt Classic</li><li>● Fundraising</li><li>● Adventure Bags</li><li>● Getting parents in the building</li></ul> <p><a href="#">School Culture</a></p> <ul style="list-style-type: none"><li>● School-wide Bulletin Board</li><li>● Letters on the rocks</li><li>● Habit Bulletin Board</li></ul>

- Art Bulletin Board
- Baby Shower for McDonald - Basket?

#### School Events

- Habit #3 Assembly
- End-of-Year Party

#### Sharpen the Saw

- Pastries with Pals
- Coffee Truck
- Staff Gift
- Organize next staff event

#### Student Lighthouse

- Sucker Sale Schedule
- Sucker Sale Posters
- Can Drive Party